



## DREQUEST FOR QUOTATION

Date: 14 February 2024

RFQ No.: **100-24-01-214**

Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Name of Store/Shop: \_\_\_\_\_  
Address: \_\_\_\_\_  
TIN: \_\_\_\_\_  
PhilGEPS Registration Number: \_\_\_\_\_

The City Government of Pasig, through the Bids and Awards Committee (BAC), intends to procure **Pest Control Services – Pasig City General Hospital** with an Approved Budget for the Contract (ABC) of **Php 700,000.00**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.

The Project shall be awarded as One Project having several items that shall be awarded as one contract. Quotations received exceeding each total Cost per Item and/or the total Approved Budget for the Contract shall be rejected.

Item No.	Item Description	Brand Name <small>(PLEASE DO NOT LEAVE BLANK)</small>	QTY	UOM	Approved Budget		Price Offer	
					Unit Cost	Total Cost	Unit cost	Total Cost
1	<b>QUARTERLY PEST CONTROL SERVICES (ALL BUILDINGS OF PCGH),</b> <b>Scope of Works:</b> 1. For Termite Control a. residual spraying of anti-termite chemicals on infested areas b. application of anti-termite chemicals by dusting or injection into wood 2. For Cockroaches and Ants Control a. residual spraying on infested areas b. misting on infested areas c. application of insecticide by painting or brushing on infested area 3. For Rodent Control a. introduction of treated baits on infested areas b. setting-up of mechanical mouse trap c. placement of glue traps on infested areas		4	lot	175,000.00	700,000.00		
<b>Note:</b> Other terms and conditions are stipulated in the attached Terms of Reference, if any.			<b>Total</b>		<b>700,000.00</b>			
<b>DELIVERY TERM:</b> Please refer to the Terms of Reference.								

*\*Indicate the BRAND NAME or MANUFACTURER NAME and the specific MODEL to be offered or attach a BROCHURE for the offered item; items including but not limited to clothing, vehicle, equipment, devices, electronics, machines, drugs, medicines, medical supplies must be branded or at the very least, manufacturer shall be indicated.*





**TERMS OF REFERENCE**

**FOR ONE (1) YEAR –QUARTERLY PEST CONTROL TREATMENT FOR 2024**

**I. LOCATION: Pasig City General Hospital, M. Eusebio Ave., Maybunga, Pasig City**

1. Building A and B ,including roof deck – 15,540 sq.m
2. Linen and Laundry Building – 326.25 sq.m.
3. STP Building - 40.0 sq.m.
4. MRI Building – 430.0 sq.m.
5. Property & Supply Building (Building C) - 1,070.0 sq.m.
6. Power House- 453.60 sq.m.

**II. DELIVERY PERIOD :**

Building A and B , including roofdeck	- 1 <sup>st</sup> Batch	- 15 days after receive of NTP
Linen and Laundry Building	- 2 <sup>nd</sup> Batch	- 3 days after the 1 <sup>st</sup> batch
STP Building		
Power House Building		
Property and Supply Building	- 3 <sup>rd</sup> Batch	- 3 days after the 2 <sup>nd</sup> batch
MRI Building		

**NOTE :** Succeeding treatment will be done QUARTERLY after the initial treatment.

**III. TERMS AND CONDITIONS :**

**A. Qualifications of Contractor**

- The Contractor must have the required experience and expertise in the application and treatment of pest using duly approved chemicals and methodology by the FDA or any governing body on Pest Control Providers in the Philippines.

The following must be submitted together with quotation :


1. Accreditation / Membership with the Pest Exterminators Association of the Philippines.
2. The Contractor must submit a Certification of Satisfactory Performance in Pest Control Treatment Services issued by Clients other than PCGH.
3. The Contractor must have the necessary equipment, qualified personnel and other means necessary to perform the contract in accordance with the best commercial practice.


M. Eusebio Ave., Brgy. Maybunga, Pasig City 1607 Metro Manila  
pcgh@pasigcity.gov.ph | (02) 8643-3333



Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600



(02) 8643-1111 \* (02) 8641-1111 loc 1461 \*  bidsandawards@pasigcity.gov.ph \*

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### C. Conditions

- a. Ocular inspection of the site and building premises of Pasig City General Hospital.
- b. Identification of areas to be treated with specific chemicals.
- c. Application of chemicals against termites cockroaches and ants ,Application of baits for rodents, including mechanical traps
- d. Taking photos of the treated areas showing dead termites , cockroaches, ants and rodents.
- e. All application and treatment must be certified by pest control applicator and duly attested by the Client's authorized representative.
- f. Inspection of treated areas after 15 days of treatment together with the Clients authorized representative to verify and confirm that ALL PEST have been eradicated or controlled. Repetition of treatment application is required until ALL PEST have been eradicated.

### IV. PAYMENT TERMS

Payment will be **QUARTERLY** after completion of Service Delivery duly certified by the authorized representative of the Pasig City General Hospital.

### V. MISCELLANEOUS PROVISIONS

In case of adverse effects caused by pests such as termites and the likes during the warranty period of **SIX (6) Months**. The Contractor must and shall do the repair and/or rehabilitation needed on the project awarded to the Contractor or Supplier.




Prepared By:

  
Engr. Samuel P. Fernandez  
Head – PCGH Maintenance Department

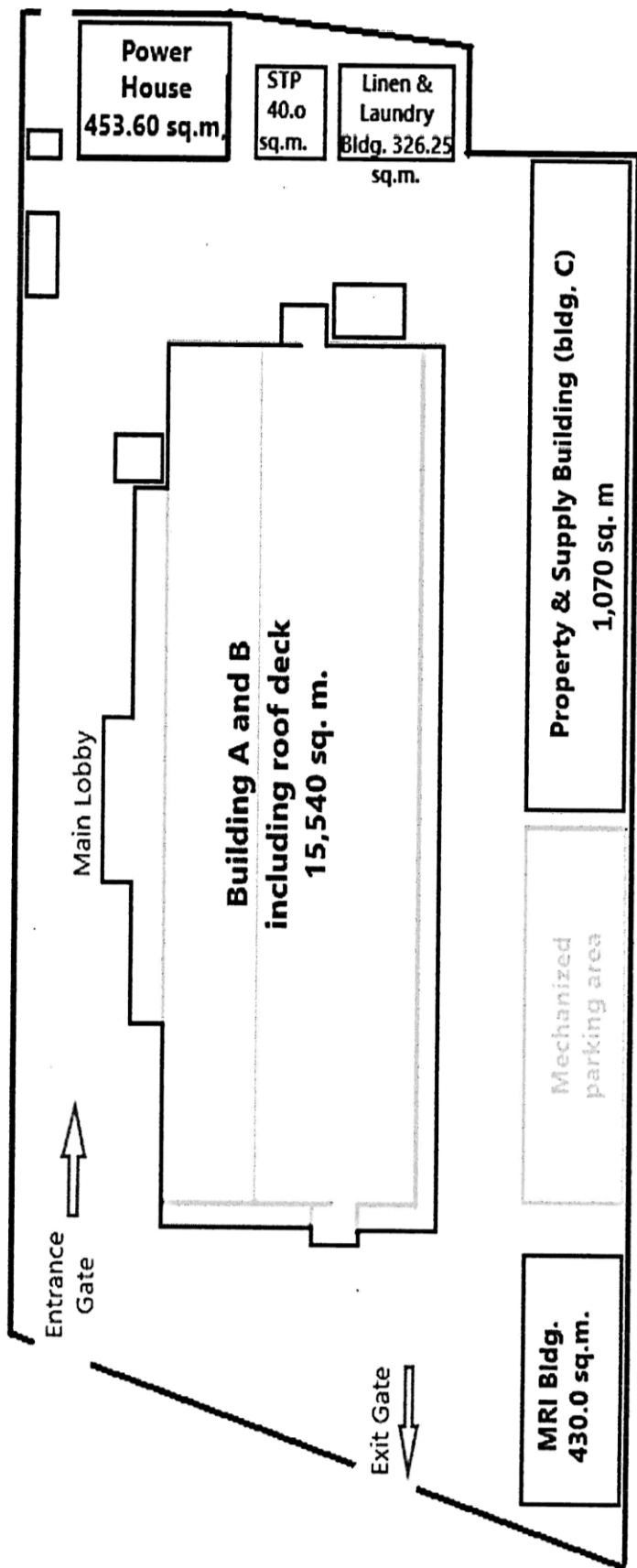
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BUILDING LAYOUT OF PASIG CITY GENERAL HOSPITAL

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**Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary's Certificate/Special Power of Attorney)** not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPS website along with the following documents:

- **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract). The nature of business as stated in the Mayor's/Business Permit should at the very least be similar or related to the project to be bid.
- **PhilGEPS Registration Number**
- **Income Tax Return** - Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).

In accordance with Revenue Regulation No. 3-2005, the above-mentioned tax returns shall refer to the following:

1. Latest Income Tax Return (ITR) - For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR.
  2. Latest Business Tax Return - refers to the Value Added Tax (VAT) or Percentage Tax returns covering the previous six (6) months.
- Accomplished and notarized **Omnibus Sworn Statement** (Form can be downloaded thru <https://www.gppb.gov.ph/downloadable-forms/#tab-61412> )
  - **Proof of Authorization: Secretary's Certificate** if corporation, or **Special Power of Attorney**, if individual.

**ADDITIONAL REQUIREMENTS:**

For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):

- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;
- c. License to Operate;
- d. Batch Release Certificate (*for vaccines, toxoids and immunoglobulins only*) [*to be submitted upon delivery*]; and
- e. Certificate of Analysis (*for anesthesia and antibiotics*) [*to be submitted upon delivery*].

If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.


Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4<sup>th</sup> Floor, Pasig City Hall, San Nicolas, Pasig City.**


All documents should be submitted in a sealed brown envelope addressed to the "Bids and Awards Committee, 4<sup>th</sup> Floor, Pasig City Hall", and properly marked with the Project Title as provided herein.

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The CITY GOVERNMENT OF PASIG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at [bidsandawards@pasigcity.gov.ph](mailto:bidsandawards@pasigcity.gov.ph)

**SGD**

**ATTY. BEA THERESE P. VILLANUEVA**

Officer in Charge, Procurement Management Office

**I hereby certify that I have read and agree to this Request for Quotation, its Terms of Reference, and Bid Bulletin/s, if any. I further certify that the products to be delivered will conform to the specifications stated in the Item Description.**

**Conforme:**

\_\_\_\_\_  
**Signature over Printed Name**


\_\_\_\_\_  
**Position**


Duly authorized to sign quotation/offer for and on behalf of \_\_\_\_\_  
**(Please indicate Company Name)**

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